

- V. The AGM shall take place no later than four months after the end of the financial year. At least fourteen (14) days' notice must be given before the meeting takes place.
- VI. All members are entitled to vote at the AGM. Voting shall be made by a show of hands on a majority basis. If the numbers are equal, the Chairperson or appointed deputy will have a casting vote.

## 8. Finance

- I. Any money acquired by the Association including donations, contributions and bequests, shall be paid into an account operated by the Management Committee in the name of the Association. All funds must be applied to the Objects of the Association and for no other purpose.
- II. Bank accounts shall be opened in the name of the Association. Any deeds, cheques etc. relating to the Association's bank account shall be signed by at least two (2) of the following Committee members: Chairperson, Treasurer, Secretary.
- III. Any income/expenditure shall be the responsibility of the Treasurer who will ensure that the Association stays within budget. Official records of income and expenditure shall be maintained, and will be examined annually by an independent person who is not a member of the Association. An annual financial report shall be presented at the AGM. The Association's accounting year shall run from 1<sup>st</sup> April to 31<sup>st</sup> March.

## 9. Alteration of the Constitution

- I. Any changes to this Constitution must be agreed by a majority vote at the annual or an extraordinary general meeting.
- II. No amendment shall be made which would have the effect of making the charity cease to be a charity at law.
- III. Amendments to this constitution or dissolution of the Association must be conveyed to the Secretary formally in writing (includes email). The Secretary and other officers shall then decide on the date of a special general meeting to discuss such proposals giving members at least four weeks (28 days) notice.

## 10. Dissolution

- I. The Organisation may be dissolved if deemed necessary by the members in a majority vote at a special meeting. Any assets or remaining funds after debts have been paid shall be returned to their providers or transferred to a local charity or charity at law within the field of mental health and wellbeing at the discretion of the Management Committee.

This Constitution was adopted at a meeting held on

Signed            Chair

Treasurer

Secretary